

## Rakhine NFI (& CCCM) Cluster Coordination Meeting

**Date:** Wed 27<sup>th</sup> May, 2015

**Time:** 3:00 PM – 4:55 PM

**Venue:** UNHCR's Office, Sittwe

**Participants:** UNHCR CCCM/NFI/IM/Community Service/Program, DRC, LWF, SCI, RI, OCHA and IRC (19 participants in total)

Agenda item	Discussion	Action/Actor	Due date
<b>1. Introductory Remarks</b>	<ul style="list-style-type: none"> <li>CCCM/NFI cluster coordinator (Cc) chaired the meeting and welcomed to the participants.</li> </ul>		
<b>2. Minutes 29<sup>th</sup> April, and 12<sup>th</sup> and 13<sup>th</sup> May 2015.</b> <b>a. Correction/ Acceptance.</b> <b>b. Actions/Issues Arising</b> <b>i. Government registration activity.</b>  <b>ii. Population data in Zone 1.</b>	<ul style="list-style-type: none"> <li>All the participants accepted the three minutes.</li> <li>UNHCR CCCM/NFI Cc asked about the feedback of government registration activity to the participants as the government had been telling to finish the activity by the end of May. OCHA shared that they saw CMCs from Khaung Doka Khar camp had sent the data to GAD.</li> <li>Cc explained that the data/information would be different with CCCM household survey data/information and would accept government data when it was presented to agencies. Cc also requested to let him know if the partners found the approach to compare the two data to avoid the clashes but would not do any verification about data and to share with him further information about reporting from the CMCs when they raised.</li> <li>Cc explained that Zone one population data which UNHCR hold was different with government working data because the numbers of households were increasing while the population was nearly the same. Cc shared UNHCR activities to zone one as CCCM team/activity such as collecting individual household list, confirming the status of shelters, and will be following with updating the camp profiles. But vulnerability assessment and population assessment needed to be followed to have better information for protection colleagues for protection monitoring.</li> <li>Cc also pointed out that the approach of government was taking with 2013 data/household numbers for shelter assistances and would not provide additional shelters if people have split their households.</li> <li>DRC mentioned that they were on process for finalizing population data and had discussions with LWF, IOM and also with Protection that Person with Specific Need (PSNs) should be revised by protection colleagues after household survey was done so that every service provider could use the same lists/data. DRC CCCM</li> </ul>		

<p><b>iii. Health Support to Camps.</b></p> <p><b>iv. Post distribution monitoring.</b></p> <p><b>v. Camp Inter Agency meetings.</b></p>	<p>coordinator asked to Cc that whether household survey data should be shared to protection colleagues or not.</p> <ul style="list-style-type: none"> <li>• Cc suggested to let protection colleagues to ask CCCM cluster what information protection needed with protection categorization and to allow protection colleagues to identify what they needed to come forward and CCCM cluster would help them. Additionally, Cc mentioned to have distribution based on request justify and to provide detail information to service providers for target distribution.</li> <li>• LWF mentioned that they had been trying to collect PSNs in their manage camps and happy to see specific detail of camp populations every month.</li> <li>• IRC health team shared their activities of health provisions/approach in camps such as working with community outreach workers without mobilizing community health team which was composed with village leader, health promoters, CHWs, AMWs, TBAs and GBV case workers. But community members had the approach for community referrals, family profiling, health education awareness initiates, and the committees committed to have regular meetings and sharing roles and responsibilities with CMCs in the camps.</li> <li>• IRC also shared that they were planning to provide 4 toke tokes in Ohn Taw Gyi 2, Dar Paing, Phawe Yar Gone and Khaung Doke Khar camps for emergency referrals and community health team would manage the toke tokes.</li> <li>• IRC mentioned that they could share health service accesses information to any agency but agencies needed to follow SHD protocol.</li> <li>• IRC emphasized that they were happy to involve and support for emergency referral cases by mobilizing their teams.</li> <li>• Cc requested to return partners' post distribution monitoring forms which was circulate to everyone to UNHCR data management associate (DMA). Cc appreciated the activities done by partners and welcomed to do the assessments internally and any assessment would be feedback in joint with protection.</li> <li>• DRC and LWF updated the situation of camp level coordination meetings which were going well.</li> <li>• Cc suggested holding the meeting by starting with transition mechanism for some camps.</li> </ul>		
<p><b>3.IEC Materials for Gender Based Violence.</b></p>	<ul style="list-style-type: none"> <li>• IRC GBV sub sector had shared working IEC materials in the meeting and requested CCCM man power for posting those IECs in the camps.</li> <li>• IRC GBV sub sector explained about the objectives of each IEC material and requested the idea where to put IECs in the camps and to email her how many IECs CMAs would be needed.</li> </ul>		
<p><b>4. Complaints System training (PWG).</b></p>	<ul style="list-style-type: none"> <li>• Protection colleagues shared that they would finalise protection mainstreaming training particularly for WASH. They already have scheduled for this training and will try to complete at the end of June 2015. The objective of the training is to be able to understand protection risk, protection cases and GBV. UNHCR also added their protection unit have planned to conduct protection mainstreaming training for camp management agencies and focal point agencies.</li> </ul>	<p>Protection Team will update.</p>	

<b>5. Livelihoods</b> <b>a. CCCM Perspective.</b> <b>b. Planned programmes.</b> <b>c. Fishing issues?</b>	<ul style="list-style-type: none"> <li>• Cc mentioned that livelihood activities were needed to prepare for IDPs life after displacement.</li> <li>• DRC global advisor for Livelihoods shared in detail about the knowledge and opportunities of livelihoods for IDPs based on their needs and skills.</li> <li>• OCHA also shared planned programmes of livelihoods with some IDP locations/maps how to reach for livelihood accesses, livelihood opportunities, access for transportation, and etc.....</li> <li>• Cc shared information that he had plan to have meeting with DoF to solve the issues regarding fishing license and the issues of focal persons in the camps to control the fishing items provided by government to the camps.</li> </ul>		
<b>6. NFI Distribution</b> <b>a. Update on NFI distribution including Tarpaulins.</b>  <b>b. Targeted distribution.</b>	<ul style="list-style-type: none"> <li>• LWF updated that they finished NFI distributions in Thae Chaung, Set Yone Su 1 and Set Yone Su 3 camps and got many supports from CMCs for identifying beneficiaries and distributions.</li> <li>• DRC updated that they finished NFI distributions in Dar Paing and Ohn Taw Chay camps and would share more detail information after post distribution monitoring was done. For the time being, they had seen that IDPs were selling some items at Thae Chaung markets.</li> <li>• Cc explained that he would like to start with Thae Chaung camp for targeted distribution of solar lanterns for vulnerable people as he found Thae Chaung was the hardest one then the other could be simple. But UNHCR CCCM, together with UNHCR Protection team, will check specific details of PSNs based on household survey done by LWF and will get CMCs' agreements before actual distribution to camp.</li> </ul>		
<b>7. Contingency Planning.</b> <b>a. LWF proposal</b>	<ul style="list-style-type: none"> <li>• LWF shared that they had discussions for DRR contingency planning at camp level and village level and they would cover the activities to Nget Chaung and Ah Nauk Ywe camps in Pauk Taw township and Ohn Taw Gyi (South) camp in Sittwe township. LWF welcomed to agencies to join discussion meeting.</li> </ul>	LWF will inform the meeting date to agencies.	ASAP.
<b>8. CCCM/NFI Operational Issues – All Partners</b>  <b>DRC</b>  <b>LWF</b>  <b>SCI</b>	<ul style="list-style-type: none"> <li>• DRC updated that they had meeting with Dar Paing camp focal point for shelter maintenance.</li> <li>• DRC will share contingency planning of emergency referral pathway to partners for comments and requested to identify one focal person per each camp (for nutrition, NFI, health).</li> <li>• LWF updated that they had done psychosocial training and supported community libraries in 11 camps, monitoring of livelihood activities, WASH facilities monitoring, DRR seasonal calendar preparing and completion of shelter R&amp;M assessments.</li> <li>• SCI updated that they were on process of shelter R&amp;M assessments for Thet Kal Pyin and Sin Tet Maw camps and they will start soon household survey to Thet Kal Pyin and Maw Ti Nyar camps and they are planning to set up CCCM suggestion boxes in their manage camps.</li> </ul>		

<b>RI</b>	<ul style="list-style-type: none"> <li>RI introduced new Rakhine Programme Coordinator who can also contact for CCCM concerns.</li> <li>RI is planning to role out complain response mechanism in the camps and will have regular CMC meeting.</li> <li>RI reported that 12 households questioned for distribution in Rakhine camp, Kan Thar Htwe Wa, and will share the household names to UNHCR.</li> </ul>		
<b>9. AOB</b>	<ul style="list-style-type: none"> <li>Nil.</li> </ul>		
<b>10. Date/Place/Time for next meeting</b>	Next meeting will be on 17 <sup>th</sup> of June, 2015 at UNHCR office or DC office.	Cc will inform to partners.	ASAP.

**Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:**

- NFI/CCCM Cluster meeting agenda to all participants.
- Last NFI/CCCM Cluster meeting minutes (29<sup>th</sup> April, 12<sup>th</sup> May, 2015 and 13<sup>th</sup> May, 2015) to all participants.
- Post Distribution Monitoring Questionnaires form.
- Google Earth maps with camp locations by OCHA.